



Office of Student Financial Aid

Budget/Cost of Attendance Adjustment Appeal 2016-2017

Student Name: _____

KSU ID#: _____

The Cost of Attendance (COA) is the cornerstone of establishing a student's financial need, as it sets a limit on the total aid that a student may receive for purposes of federal grant programs, federal loan programs and federal work study programs.

Allowable costs include:

- Tuition and Fees
Books and Supplies
Transportation
Personal Expense Allowance
Room and Board
Other (very prescribed examples, i.e., Study Abroad Expenses)

Please provide which element you wish to have increased, the amount you wish to have increased, the term you wish to have it increased, and the explanation why this increase is warranted. Following a review, you will be notified via your KSU email regarding the decision. The decision is final and cannot be appealed further. Additional documentation may be requested. Failure to provide accurate and complete documentation will result in a failed appeal.

Please note, your requested amounts must be greater than the amount currently in the Cost of Attendance

Table with 5 columns: Category, Fall Term, Spring Term, Summer Term, Amount. Rows include Tuition and Fees, Books and Suppl., Transportation, Personal Exp., Room and Board, and Other.

*Please provide receipts that will equal your request(s).

You must attach a signed, written statement detailing the specifics of your request and provide any pertinent information that will help us better understand your particular situation.

Student Signature

Parent/Spouse Signature

Your signature certifies the information as correct. This review process will take 2-4 weeks to complete. You will be notified in writing of the decision. The decision is final and cannot be appealed further. Please print this document and mail it to the address below.

Office of Student Financial Aid, 585 Cobb Avenue NW, MD 0119, Kennesaw, GA 30144

Phone: (770) 423-6074 Fax: (470) 578-9096