



Office of Student Financial Aid

Name \_\_\_\_\_ KSU ID# \_\_\_\_\_ Phone # \_\_\_\_\_

Parent who applied for the PLUS Loan \_\_\_\_\_

This form will be used to document the following action: **reduce or cancel** previously accepted Parent PLUS Loans that have not generated a refund.

If you wish to **increase** the amount of your PLUS Loan, your parent must re-apply for the additional loan amount through [www.studentloans.gov](http://www.studentloans.gov).

Decrease my existing Parent PLUS Loan by \$ \_\_\_\_\_ for the:

- Fall 2018 Semester
- Spring 2019 Semester
- Fall/Spring (amount will be divided evenly) Summer 2019 Semester

I request my Parent PLUS Loan be cancelled for the:

- Fall 2018 Semester
- Spring 2019 Semester
- Fall/Spring
- Summer 2019 Semester

Terms and Conditions

- I understand that any changes made to my loan(s) may result in 2-3 weeks processing time.
- I understand that if I am cancelling or reducing my loan(s), I am still responsible for any charges owed to KSU that would have been covered by my loan(s) and if funds have already been disbursed, I may be required to return the funds directly to my lender.
- I understand, per federal regulations, my loan(s) will have an origination fee taken out prior to the disbursement of my loan.

By signing below, I am agreeing to the above Terms and Conditions and am authorizing the Office of Student Financial Aid to make the requested change(s).

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent (Borrower) Signature

\_\_\_\_\_  
Date