

## CHECK OWL EXPRESS FOR MISSING REQUIREMENTS:

- Login
- Click Financial Aid
- Click Missing Requirements

### For verification documents:

- Tax Return Transcripts must be provided. Copies of your tax return forms cannot be accepted in place of a Tax Return Transcript. A Tax Return Transcript can be ordered *at no charge* online from the IRS website at [irs.gov/Individuals/Order-a-Transcript](http://irs.gov/Individuals/Order-a-Transcript)
- You can print your Tax Return Transcript from the IRS website and submit it to the Office of Student Financial Aid.
- Put your KSU ID# on all pages turned in.

### For C-FLAG documents:

- Bring the original document, Financial Aid will make a copy.

## SATISFACTORY ACADEMIC PROGRESS

To maintain Satisfactory Academic Progress:

- Must maintain a 2.00 cumulative GPA
- Must earn 67% of all coursework attempted
- Cannot exceed the maximum timeframe (150% of maximum credits to graduate)
- SAP will be evaluated at the conclusion of every semester
- You can only file an SAP Appeal twice while attending KSU

## SPRING 2016

### DATES TO REMEMBER

- November 1 - Priority Deadline to complete 2015-2016 FAFSA
- December 1 - Priority Deadline for all required financial aid documents
- December 1 to January 24- Financial aid credits available at KSU Bookstore if financial aid file is complete, and pending aid disbursement exceeds charges on account.
- January 25 - Final payment deadline for Spring 2016 (for students with active Financial Aid file)
- January 25 - Bursar's Office will disburse financial aid to KSU account to pay toward tuition and fees
- January 29 - Refunds to Higher One
- February 5 - Deletion of classes by Bursar's Office for non-payment of account

### Mailing address:

Office of Student Financial Aid  
Kennesaw State University  
585 Cobb Avenue, MD 0119  
Kennesaw Hall (Bldg. 1) Room 1533  
Kennesaw, GA 30144-5591

Phone: (770)423-6074

Fax: (470)578-9096

Website: [financialaid.kennesaw.edu](http://financialaid.kennesaw.edu)

Email: [finaid@kennesaw.edu](mailto:finaid@kennesaw.edu)



## OFFICE OF STUDENT FINANCIAL AID



Spring 2016  
Financial Aid Basics

Welcome to Kennesaw State University!  
The Office of Student Financial aid is here to help you with paying for your education. We work with a variety of federal, state and institutional loans, grants, scholarships and work programs. You can learn more about all of these programs at [financialaid.kennesaw.edu](http://financialaid.kennesaw.edu)

## FEDERAL STUDENT AID

**File your Free Application for Federal Student Aid (FAFSA) early and every year!**

- The FAFSA is available for each new academic year on January 1st.
- In order to file the FAFSA, the student and the parent (if the student is dependent) both need a Personal Identification Number (PIN).
- To request a Federal ID - <https://studentaid.ed.gov/sa/fafsa/filling-out/fsaid>
- File the FAFSA - [fafsa.gov](http://fafsa.gov)
- KSU's School Code: 001577

## AWARDS

Your awards can be viewed via Owl Express at any time. You must accept your aid.

- Login
- Click on Financial Aid
- Click on Financial Aid Awards (this is bold and underlined)
- Select the academic year, 2015-2016
- Click on "Terms and Conditions" and "accept" after reading the T & C. Once you have accepted the Terms and Conditions, you will be able to see your awards.
- Click on "Accept Award Offer" to accept your award(s).

## HOPE PROGRAM

Georgia residents or those who expect to gain residency, should complete the Free Application for Federal Student Aid (FAFSA) at [fafsa.ed.gov](http://fafsa.ed.gov).

Basic HOPE Information:

- Students must maintain a 3.0 cumulative GPA.
- HOPE counts all attempted hours.
- HOPE will only pay for 127 attempted hours.
- HOPE pays \$152.00 per credit hour for the 2015-2016 academic year.
- Students are evaluated at 30, 60, and 90 attempted hours and at the end of every Spring term.
- If you lose HOPE, you may regain your eligibility only at the 30th, 60th or 90th attempted hour. You may lose and regain HOPE one time.
- You have 7 years following high school graduation to utilize all of your HOPE Scholarship eligibility.

## ZELL MILLER SCHOLARSHIP PROGRAM

The information is the same as the HOPE Scholarship except:

- Students must maintain a 3.3 cumulative GPA.
- The Zell Miller Scholarship pays 100% of the standard tuition.

Students are designated as eligible for the Zell Miller Scholarship Program by Georgia Student Finance Commission.

## SCHOLARSHIPS

For scholarship opportunities, please visit: [financialaid.kennesaw.edu/aid/scholarships.php](http://financialaid.kennesaw.edu/aid/scholarships.php)

You may apply for scholarships on-line from November—March to be awarded for the following fall term.

## RECEIVING STAFFORD LOANS

Steps to complete the Loan Process:

- Accept your loans via Owl Express
- Complete an on-line Master Promissory Note with Direct Lending. To complete this requirement, go to: [studentloans.gov](http://studentloans.gov).
- Complete Entrance Loan Counseling. To complete this requirement, go to: [studentloans.gov](http://studentloans.gov).
- Students must e-sign their Master Promissory Note. Most of the time, the student will utilize the PIN that was used to complete the FAFSA.
- Students must be enrolled at least half-time to receive loans.

## EMERGENCY LOANS

Apply on-line:

- February 2 - Tuition/Fees Emergency Loan Applications Available
- February 4 - Personal Emergency Loan Applications Available